

FOR ESE USE ONLY:
 Primary Exceptionality _____ Standard Diploma _____ Special Diploma _____
 Signature of Sending Case Manager _____
 IEP Date _____ Re-Eval _____
 Co-Teach Classes _____ Resource Classes _____
 English _____ English _____
 Math _____ Math _____
 Science _____ Science _____
 Soc. St _____ Soc. St _____

FOR ELL USE ONLY: Student Plan Date _____ RE-Eval Date _____
 LYA _____ LYB _____ LYC _____

Waiver of Teacher Recommendation:

It is my understanding that the Faculty and Staff of Alonso High School, after reviewing my child's academic history and prior course performance, has recommended a specific course or level for the upcoming academic year. As the parent/guardian of this student, I have elected to request a course different from the one recommended. I understand that my selection is contrary to the professional advice I have received from the Faculty and Staff of Alonso High School. I further acknowledge that the selection I have made will be for the duration of the course, due to the fact that all course offerings, class schedules, textbook purchases and the hiring of teachers are based on student request.

Course Request: _____

Parent/Guardian Signature _____

VE Courses

- ___ Life Sks Comm
- ___ Life Sks Math
- ___ Career Exp
- ___ Reading 9-12
- ___ English 9-12
- ___ Math 9-12
- ___ Soc. St 9-12
- ___ Science 9-12
- ___ Health 9-12
- ___ English I
- ___ Integrated Science
- ___ Am. Govt
- ___ Alg IA
- ___ Intensive Reading
- ___ Soc. Pers Sks
- ___ Business ESE
- ___ Adaptive PE
- ___ Ag ESE
- ___ PAG ESE

- PI ___
- HI ___
- VE ___
- EMH ___

SCHEDULE CHANGE POLICY

1. **Valid reasons** for a schedule change may include: scheduling errors, failing a required course, passing a course in summer school or night school, lacking a graduation requirement and /or lacking the proper prerequisite.
2. **Elective changes cannot be honored** due to teacher unit allocation and class size reduction amendment.
3. Schedule change requests will **NOT** be considered for the purpose of teacher preference.
4. Failure to complete summer reading does not constitute a valid reason for a schedule change.
5. A change request may require the entire schedule to be altered to meet the request you have made. This also includes different teachers and different class periods.
6. Once a schedule has been changed, it cannot be changed back again to the original schedule.
7. The student is responsible for all class work from the beginning of the semester, regardless of the date the student entered the class.
8. All schedule change requests must be approved by the Assistant Principal for Curriculum, subject department heads and guidance counselor.

I am aware of the programs offered to my child at Alonso High School, and I agree with his/her choices as indicated. **I have also read and understand the schedule change policy.**

Parent Signature _____ Date _____ Student Signature _____ Date _____

Counselor Signature _____ Date _____ Case Manager (for ESE only) _____ Date _____

DUE TO THE REQUIREMENTS OF THE CLASS SIZE REDUCTION AMENDMENT, REQUESTS FOR SCHEDULE CHANGES MAY BE DENIED AS CLASSES REACH MAXIMUM LEGAL CAPACITY.